



# RAJIV GANDHI CENTRE FOR BIOTECHNOLOGY

## REGIONAL FACILITY FOR DNA FINGERPRINTING

Thycaud P.O., Thiruvananthapuram – 695014, Kerala, India

Phone: (Direct line): 0471 – 2340970, 2529568, 2529569

FAX : 0471 – 2344564 E-mail: [rfd@rgcb.res.in](mailto:rfd@rgcb.res.in)

website : [www.rgcb.res.in/regional-facility-for-dna-fingerprinting](http://www.rgcb.res.in/regional-facility-for-dna-fingerprinting)

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### Application for DNA Barcoding/Sequencing/Fingerprinting

1. Name of the intender : Mr./Ms./Dr. ....
2. Address :  
.....  
.....  
.....
- Phone (O) : .....
- Mobile : .....
- E-mail : .....

**(Applications without a valid e-mail id will not be processed)**

3. Affiliation : .....
4. Purpose/Application : Research/Commercial
5. Nature of material : Plant/Animal/Microbial
6. Type of analysis :  
 DNA Barcoding \ Sequencing  
 Microsatellite Fingerprinting  
 RAPD/ISSR  
 Cell line Authentication  
 Avian DNA Sexing
7. Total Number of Samples : .....

8. Sample Details (Use additional sheets, if needed)

Sample Number	Sample Code	Species/Genus	Sample Type (Tissue/ DNA/ Purified PCR product/ Unpurified PCR product)	Remarks
1				
2				
3				
4				
5				
6				
7				
8				

9. Primer/Loci Details (Use additional sheet if needed)

For Animals:  COI  16S  CytB  Others, specify .....

For Plants :  matK  rbcL  ITS  Others, specify .....

For Microbes:  ITS  16S  Others, specify .....

For Microsatellite, RAPD and ISSR analysis, please attach list of primers and primer sequences

10. Any other information the applicant wishes to convey:

Place : .....

Date : .....

Signature of the Applicant

**Details, if Payment is made by DD**

Amount : ₹ ..... Demand Draft No. ....

Dated ..... drawn on ..... (Name of the bank).

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**For office use only**

Application No. : RFDF-SR- \_\_\_\_\_

Cost Estimate : ₹.....

Verified : .....  
(DNA Examiner)

Recommended and forwarded : .....  
(Chief Scientific Officer)

Director's Approval : .....

Date : .....

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Number of Samples : ..... Sample condition : .....

Samples Received by : ..... Date : .....

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**Payment details**

RFDF Invoice No. .... dated.....

Amount Paid: ₹ ..... RFDF Cash Receipt No..... dated .....

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Date of final result sent : .....

Remarks, if any : .....

Signature of Chief Scientific Officer : .....

## Terms and Conditions

### Microsatellite DNA Fingerprinting and DNA Barcoding Services

1. Application form for DNA fingerprinting and DNA barcoding services can be downloaded from the RGCB website.
2. Send the duly-filled application form to '**The Director, Rajiv Gandhi Centre for Biotechnology, Regional Facility for DNA Fingerprinting, Poojappura, Thycaud P.O., Thiruvananthapuram-695014, Kerala, India**'.
3. All applications shall be scrutinized and cost estimates will be intimated by e-mail. Upon acceptance samples and soft copy of primer details (if applicable) should be sent.
4. Total cost for the analysis should be paid in advance either as DD drawn in favour of **The Director, Rajiv Gandhi Centre for Biotechnology** payable at **Thiruvananthapuram** or in cash at the RFDF cash counter.
5. In all correspondence, the envelope should be superscribed in bold letters as "**RFDF - APPLICATION FOR DNA FINGERPRINTING/BARCODING SERVICES**".
6. Samples received in good condition only be analysed and will be intimated to the applicant if they are to be replaced.
7. Loci/Gene to be analysed should be indicated in the application form clearly.
8. Time needed for analysis will depend on the number of samples and complexity of the species analysed.
9. Result will be sent only through e-mail.
10. Full experimental details and protocols will be provided with the final result.
11. Director, RGCB reserves the right to reject an application, citing no reasons.

*Disclaimer: Genetics of the species analysed determine the efficiency of PCR amplification, quality of sequence read, and level of species resolution and RFDF shall report the data to the party as it arises. Further, we assume that the sample provided by the party is suitable to yield good quality DNA/PCR products.*