



AFFIX  
APPLICANT'S  
PASSPORT SIZE  
PHOTOGRAPH

**RAJIV GANDHI CENTRE FOR BIOTECHNOLOGY**

Thiruvananthapuram-695014

An Autonomous National Institute of the Department of Biotechnology, Government of India

**APPLICATION FORMAT FOR THE POSITIONS VIDE ADVERTISEMENT NUMBER  
RGCB/ADVT/ADMN&TECH/01/2021 dated February 17, 2021**

**ANSWER ALL QUESTIONS FROM 1 TO 22. ALL ANSWER SPACES ARE TO BE COMPULSORILY FILLED IN  
NEATLY IN CAPITAL LETTERS IN BLACK OR BLUE INK ON PRINT OUT TAKEN ON A-4 SIZE PAPER.  
INCOMPLETE APPLICATONS WILL BE REJECTED**

- 1. APPLICATION FOR THE POSITION OF \_\_\_\_\_
  
- 2. CODE NUMBER \_\_\_\_\_
  
- 3. NAME OF THE APPLICANT: \_\_\_\_\_
  
- 4. DATE OF BIRTH: \_\_\_\_\_
  
- 5. GENDER: \_\_\_\_\_
  
- 6. NATIONALITY: \_\_\_\_\_
  
- 7. FATHER'S / HUSBAND'S/LEGAL GUARDIAN'S NAME: \_\_\_\_\_
  
- 8. POSTAL ADDRESS FOR COMMUNICATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 9. PERMANENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. LAND TELEPHONE NUMBER: -----
11. MOBILE PHONE NUMBER : -----
12. E-MAIL: -----

13. WHETHER THE APPLICANT BELONGS TO SC/ST/OBC/ PHYSICALLY HANDICAPPED/EX-SERVICEMEN (ANSWER "YES" OR "NO". IF "YES", SPECIFY AND ENCLOSE VALID CERTIFICATE) -----

14. HAVE YOU EVER BEEN CONVICTED BY A COURT OF LAW OR IS THERE ANY CRIMINAL CASE/ DISCIPLINARY ACTION / VIGILANCE ENQUIRY PENDING AGAINST YOU? (ANSWER "YES" OR "NO". IF YES, GIVE DETAILS. (ATTACH SEPARATE SHEET) -----

15. EDUCATIONAL QUALIFICATIONS BEGINNING WITH SECONDARY SCHOOL (ATTACH COPIES OF CERTIFICATES / MARK SHEETS, ETC.). ATTACH SEPARATE SHEET, IF NECESSARY

Examination Passed	Board/Institute/ University	Duration	Year of Passing	Grade/Division with % of marks	Subjects studied (Specialization if any)

16. DETAILS OF PREVIOUS EMPLOYMENT BEGINNING WITH MOST RECENT (ATTACH SEPARATE SHEET, IF NECESSARY)

State Position held	Department or Institute or Company or University	Whether position was Permanent or Temporary or Contract	Define Period of employment		Scale of pay or gross consolidated pay or CTC	Job Profile
			From	To		

17. DESCRIPTION OF PREVIOUS JOB PROFILE (ATTACH SEPARATE SHEET IF NO PREVIOUS EXPERIENCE, WRITE "NOT APPLICABLE") -----

18. *DESCRIPTION OF ANY SPECIAL SKILLS (ADDITIONAL DESIRABLE QUALIFICATIONS) THAT THE APPLICANT HAS FOR THE POSITION AT RGCB, AS DESCRIBED IN THE ADVERTISEMENT (ATTACH SEPARATE SHEET OR WRITE "NOT APPLICABLE")* -----
19. *ARE YOU CURRENTLY WORKING IN CENTRAL/STATE GOVERNMENT/ UT ADMINISTRATION OR CENTRAL/STATE AUTONOMOUS/ STATUTORY ORGANISATION/PSUs* -----
20. *IF YES TO THE ABOVE, WHETHER APPLYING THROUGH PROPER CHANNEL* -----
21. *IF APPOINTED, HOW MUCH TIME DO YOU REQUIRE FOR JOINING THE POSITION:* -----
22. *ANY OTHER RELEVANT INFORMATION (ATTACH SEPARATE SHEET OR WRITE "NOT APPLICABLE")* -----
23. *DETAILS OF ENCLOSURES: (ATTACH SELF ATTESTED COPIES OF CERTIFICATES IN SUPPORT OF DATE OF BIRTH, SC/ST/OBC/EX-SERVICE PERSONNEL/PHYSICALLY HANDICAPPED, EDUCATIONAL QUALIFICATIONS AND WORK EXPERIENCE AS WELL AS A DETAILED BIODATA). LIST THE DOCUMENTS ATTACHED*

<b>No</b>	<b>List which Copy of Document is Attached</b>

24. **DECLARATION**

I hereby affirm and declare that I have carefully read and fully understood all the instructions and details pertaining to the position for which I am applying and that all statements made and information furnished in this application are true and complete to the best of my knowledge and belief. I also declare that I have not concealed any material information, which may debar my candidature for the position applied for. In the event any subsequent disclosure that proves that I have deliberately suppressed or distorted any facts including but not limited to information provided in this application, I fully understand that I will be subject to criminal prosecution by RGCB under relevant provisions of Indian law and also will be debarred from applying for any future positions in the institute and further if selected to any position in the institute will be terminated forthwith without any compensation.

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Signature of the applicant

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Name of applicant (in capital letters)

Place: -----

Date: -----