

**बिड दस्तावेज़ / Bid Document**

<b>बिड विवरण/Bid Details</b>	
<b>बिड बंद होने की तारीख/समय /Bid End Date/Time</b>	21-05-2026 13:00:00
<b>बिड खुलने की तारीख/समय /Bid Opening Date/Time</b>	21-05-2026 13:30:00
<b>बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)</b>	60 (Days)
<b>मंत्रालय/राज्य का नाम/Ministry/State Name</b>	Ministry Of Science And Technology
<b>विभाग का नाम/Department Name</b>	Department Of Biotechnology (dbt)
<b>संगठन का नाम/Organisation Name</b>	Rajiv Gandhi Centre For Biotechnology (rgcb)
<b>कार्यालय का नाम/Office Name</b>	Thiruvananthapuram
<b>कुल मात्रा/Total Quantity</b>	5861
<b>वस्तु श्रेणी /Item Category</b>	Writing Pens (Q4) , Black Lead Pencils (V3) Conforming to IS 1375 (Q4) , Eraser (V2) (Q4) , Manual Pencil Sharpener (V3) (Q4) , Markers and Highlighters (Q4) , Glue Stick (V3) (Q4) , Pressure Sensitive Adhesive Tapes with Plastic Base (V4) Conforming to IS 13262 (Q4) , Correction Fluid Pen(V3) (Q4) , Staplers(V3) (Q4) , Staple Pins/Staples(V3) (Q4) , File/Folder (V3) (Q4) , Register (V2) (Q4) , Plastic Pouches (Q4) , Exercise Books Conforming to IS 5195 (Q4) , Quaternary Ammonium Compound based Surface Cleaner (liquid) (V2) conforming to IS 14364 (Q4) , Toilet Cleaner Liquid (V3) conforming to IS 7983 (Q4) , Sweeping Broom (V5) (Q4) , Air Freshener liquid (V3) (Q4) , Air Freshener Solid or Gel (V2) (Q4)
<b>उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service</b>	3 Year (s)
<b>एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover</b>	No
<b>स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover</b>	No
<b>विक्रेता से मांगे गए दस्तावेज़/Document required from seller</b>	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
विगत प्रदर्शन /Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Writing Pens
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Group wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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#### ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता/MII Purchase Preference**

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

5. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the

order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

**Evaluation Method** ( Group Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

<b>Evaluation Schedules</b>	<b>Item/Category</b>	<b>Consignee/Reporting Officer</b>	<b>Consignee Address</b>	<b>Quantity</b>
	Writing Pens	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	Writing Pens	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	Black Lead Pencils (v3) Conforming To Is 1375	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	10
	Eraser (v2)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	1
	Manual Pencil Sharpener (v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	20
	Markers And Highlighters	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	Markers And Highlighters	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	Markers And Highlighters	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	30
	Glue Stick (v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	Pressure Sensitive Adhesive Tapes With Plastic Base (v4) Conforming To Is 13262	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	50
	Pressure Sensitive Adhesive Tapes With Plastic Base (v4) Conforming To Is 13262	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	50

Stationery Items	Pressure Sensitive Adhesive Tapes With Plastic Base (v4) Conforming To Is 13262	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	50
	Correction Fluid Pen(v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	30
	Staplers(v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	20
	Staple Pins/staples(v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	200
	File/folder (v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	File/folder (v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	200
	Register (v2)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	Plastic Pouches	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	200 0
	Register (v2)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	Register (v2)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	50
	Exercise Books Conforming To Is 5195	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	100
	File/folder (v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	200 0
Cleaning Items	Quaternary Ammonium Compound Based Surface Cleaner (liquid) (v2) Conforming To Is 14364	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	60
	Toilet Cleaner Liquid (v3) Conforming To Is 7983	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	60
	Sweeping Broom (v5)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	30
	Air Freshener Liquid (v3)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	50
	Air Freshener Solid Or Gel (v2)	Neethu S D	RGCB,JAGATHY THYCAUD PO KERALA 695014	50

## Writing Pens ( 100 pieces )

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Type of Pen	Ballpoint Pen (Conforming to IS 3705)
	Tip Size	0.7 mm
	Ink Color	Black

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

## Writing Pens ( 100 pieces )

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Type of Pen	Ballpoint Pen (Conforming to IS 3705)
	Tip Size	0.7 mm
	Ink Color	Blue

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

### Black Lead Pencils (V3) Conforming To IS 1375 ( 10 box )

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
STANDARDS	<b>Pencil Type</b>	General Writing Pencil
	<b>Pencil Grades</b>	HB
	<b>Pencil Shapes</b>	Hexagonal

### Additional Specification Parameters - Black Lead Pencils (V3) Conforming To IS 1375 ( 10 box )

Specification Parameter Name	Bid Requirement (Allowed Values)
Pencil	10 Box

\* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	10	15

### Eraser (V2) ( 1 Unit )

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
STANDARDS	<b>Eraser Type</b>	Pencil Eraser
	<b>Length of the Eraser</b>	3cm to 5 cm

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Width of the Eraser</b>	1.5 cm to 3 cm
	<b>Colour of the eraser</b>	White
PACKING	<b>Type of Unit</b>	Box
	<b>No of Erasers in a Unit</b>	20

#### Additional Specification Parameters - Eraser (V2) ( 1 Unit )

Specification Parameter Name	Bid Requirement (Allowed Values)
Pencil Eraser	20 nos.

\* Bidders offering must also comply with the additional specification parameters mentioned above.

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	1	15

#### Manual Pencil Sharpener (V3) ( 20 pieces )

##### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	<b>Types of Manual Pencil sharpeners</b>	Handheld Manual Pencil Sharpener
	<b>Type of Sharpening Mechanism</b>	Twist Mechanism
	<b>Material of the Sharpener body</b>	Plastic
	<b>Number of Holes in Manual Pencil sharpener</b>	Single hole
	<b>Shavings Container</b>	No

**Additional Specification Parameters - Manual Pencil Sharpener (V3) ( 20 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Pencil Sharpener	20 Nos.

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	20	15

**Markers And Highlighters ( 100 pieces )****तकनीकी विशिष्टियाँ /Technical Specifications**

\* [जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	<b>Type of Product</b>	Permanent Markers
	<b>Tip Point Type</b>	Bullet or Fine Tip
	<b>Tip Width Size</b>	1.0 mm
	<b>Ink Color</b>	Blue

**Additional Specification Parameters - Markers And Highlighters ( 100 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
CD Marker	CD Marker Blue Colour

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

## Markers And Highlighters ( 100 pieces )

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Type of Product	Permanent Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	1.0 mm
	Ink Color	Black

### Additional Specification Parameters - Markers And Highlighters ( 100 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
CD Marker	CD Marker Black Colour

\* Bidders offering must also comply with the additional specification parameters mentioned above.

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

## Markers And Highlighters ( 30 pieces )

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Type of Product	Highlighters
	Tip Point Type	Chisel Tip
	Tip Width Size	1.5 mm
	Ink Color	Green

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	30	15

**Glue Stick (V3) ( 100 packet )**

तकनीकी विशिष्टियाँ /Technical Specifications

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विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	<b>No of Glue stick in a Packet</b>	1
	<b>Net Content of Each stick (In gm)</b>	25 gm

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

**Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 50 pieces )**

तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Specification	<b>Governing Specification</b>	Conforming to IS 13262
Generic	<b>Types of Tapes of Typical Base material</b>	Cellulose Tape
	<b>Colour</b>	Transparent

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Internal Core Diameter</b>	50 ± 0.5 mm
	<b>Tape Width (In mm) (Tolerance Up to 25 is ±1.0 Tolerance Over 25 is ±1.5)</b>	48 mm
	<b>Tape Length ( In meters)</b>	100 meter

**Additional Specification Parameters - Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 50 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Cellotape with 1 inch tape	Cellotape with 1 inch tape

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	50	15

**Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 50 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Specification	<b>Governing Specification</b>	Conforming to IS 13262
Generic	<b>Types of Tapes of Typical Base material</b>	Cellulose Tape
	<b>Colour</b>	Transparent
	<b>Internal Core Diameter</b>	50 ± 0.5 mm
	<b>Tape Width (In mm) (Tolerance Up to 25 is ±1.0 Tolerance Over 25 is ±1.5)</b>	24 mm
	<b>Tape Length ( In meters)</b>	25 meter

**Additional Specification Parameters - Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 50 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Cellotape with 2 inch tape	Cellotape with 2 inch tape

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	50	15

**Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 50 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Specification	<b>Governing Specification</b>	Conforming to IS 13262
Generic	<b>Types of Tapes of Typical Base material</b>	Heavy duty polypropylene Tape
	<b>Colour</b>	Brown
	<b>Internal Core Diameter</b>	50 ± 0.5 mm
	<b>Tape Width (In mm) (Tolerance Up to 25 is ±1.0 Tolerance Over 25 is ±1.5)</b>	48 mm
	<b>Tape Length ( In meters)</b>	25 meter

**Additional Specification Parameters - Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 50 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Brown Tape with 2 Inch tape	Brown Tape with 2 Inch tape

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	50	15

**Correction Fluid Pen(V3) ( 30 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	Capacity of Correction Fluid	7 ml
	Pen Tip Size	0.5 mm

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	30	15

**Staplers(V3) ( 20 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
MATERIAL, DESIGN & DIMENSION	Staple Pin Size Compatibility	10/4
	Throat Depth	17mm
	Stapling Capacity(Sheets)	15 Sheets

परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	20	15

**Staple Pins/Staples(V3) ( 200 box )**

तकनीकी विशिष्टियाँ /Technical Specifications

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विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	Size of Staple Pins	10/4
	Number of Staple Pins in a box	1000

परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	200	15

**File/Folder (V3) ( 100 pieces )**

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	File/Folder type with binding mechanism	Clear bag folder
	Material of File/Folder	Plastic
	File/Folder Closure Type	Button Lock

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>File/Folder Size Compatibility</b>	21.5 cm × 33.5 cm (Legal)
	<b>Cover Design</b>	Printed
	<b>Number of pockets in a File/Folder</b>	NA (In case of No pockets)
	<b>Color of File/Folder</b>	Brown

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

Applicable Drawing Document	<a href="#">View</a>
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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

**File/Folder (V3) ( 200 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	<b>File/Folder type with binding mechanism</b>	File Cover
	<b>Material of File/Folder</b>	Cardboard / Duplex Board
	<b>File/Folder Size Compatibility</b>	21 cm x 29.7 cm (A4), 21.5 cm × 33.5 cm (Legal), 21.5 cm × 35.5 cm (Legal)
	<b>Cover Design</b>	Printed
	<b>Number of pockets in a File/Folder</b>	NA (In case of No pockets)
	<b>Color of File/Folder</b>	Blue

अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

Applicable Drawing Document	<a href="#">View</a>
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परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	200	15

Register (V2) ( 100 pieces )

तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	<b>Product Type</b>	Register
	<b>Register type</b>	Minute register
	<b>Inner paper specification confirming as per Is 1848 (Part 1)</b>	Printing maplitho paper
	<b>Number of pages (Excluding Cover)</b>	151-200
	<b>Binding of Register</b>	Hardcover Binding
GRAMMAGE AND DIMENSION	<b>Grammage (substance) of Paper (in GSM)</b>	60
	<b>Minimum Length of Register (in mm)</b>	297.0 (millimeter)
	<b>Minimum Width of Register (in mm)</b>	210.0 (millimeter)
	<b>Grammage (substance) of cover board (in GSM)</b>	200

Additional Specification Parameters - Register (V2) ( 100 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Plain Register with 200 Pages	Plain Register with 200 Pages

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

**Register (V2) ( 100 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	<b>Product Type</b>	Register
	<b>Register type</b>	Minute register
	<b>Inner paper specification confirming as per Is 1848 (Part 1)</b>	Printing maplitho paper
	<b>Number of pages (Excluding Cover)</b>	251-300
	<b>Binding of Register</b>	Hardcover Binding
GRAMMAGE AND DIMENSION	<b>Grammage (substance) of Paper (in GSM)</b>	60
	<b>Minimum Length of Register (in mm)</b>	297.0 (millimeter)
	<b>Minimum Width of Register (in mm)</b>	210.0 (millimeter)
	<b>Grammage (substance) of cover board (in GSM)</b>	200

**Additional Specification Parameters - Register (V2) ( 100 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Plain Register with 300 Pages	Plain Register with 300 Pages

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

### Register (V2) ( 50 pieces )

#### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	<b>Product Type</b>	Register
	<b>Register type</b>	Minute register, Plain Register
	<b>Inner paper specification confirming as per Is 1848 (Part 1)</b>	Cream laid and cream wove/printing white/printing coloured/printing offset paper
	<b>Number of pages (Excluding Cover)</b>	351-400
	<b>Binding of Register</b>	Cloth Binding
GRAMMAGE AND DIMENSION	<b>Grammage (substance) of Paper (in GSM)</b>	75
	<b>Minimum Length of Register (in mm)</b>	297.0 (millimeter)
	<b>Minimum Width of Register (in mm)</b>	176.0 (millimeter)
	<b>Grammage (substance) of cover board (in GSM)</b>	325

#### Additional Specification Parameters - Register (V2) ( 50 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Plain Register with 500 Pages	Plain Register with 500 Pages

\* Bidders offering must also comply with the additional specification parameters mentioned above.

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	50	15

### Plastic Pouches ( 2000 packet )

#### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Material	<b>Pouch Material</b>	PP
Generic	<b>Pouch Types</b>	Gusset
	<b>Number Of Sections</b>	1
	<b>Closure Type</b>	Zip
	<b>Weight Carrying Capacity (grams)</b>	101-250
	<b>Pattern/Finish</b>	Plain
	<b>Recyclable</b>	No
	<b>Protection From Germs &amp; Bacteria, Dust</b>	Yes
	<b>Pack of</b>	100
Size & Dimension	<b>Length (Inches)</b>	3.00-5.99
	<b>Height (Inches)</b>	6.00-8.99
	<b>Thickness (Micron)</b>	75-85
Certifications and Test Reports	<b>Availability of type test report from Govt Lab/ NABL/ ILAC to prove conformity to the specification</b>	No

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	2000	15

## Exercise Books Conforming To IS 5195 ( 100 pieces )

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	<b>Product Type</b>	Exercise Books (Bound)
	<b>Size</b>	162 mm × 229 mm (C5)
	<b>Number of Pages</b>	192
	<b>Exercise Book for Subject</b>	English
	<b>Ruling</b>	Both Side Ruled
	<b>Type of Inner Paper</b>	Printing White Paper
	<b>GSM of the Inner Paper</b>	56 gsm
	<b>Type of Cover and GSM</b>	Strawboard
	<b>GSM of the Cover Paper</b>	675 gsm

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	100	15

## File/Folder (V3) ( 2000 pieces )

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	<b>File/Folder type with binding mechanism</b>	Stick File/Slide Blinder File
	<b>Material of File/Folder</b>	Plastic
	<b>File/Folder Size Compatibility</b>	21 cm x 29.7 cm (A4), 21.5 cm × 33.5 cm (Legal), 21.5 cm × 35.5 cm (Legal)
	<b>Cover Design</b>	Plain

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Number of pockets in a File/Folder</b>	NA (In case of No pockets)
	<b>Color of File/Folder</b>	White

**Additional Specification Parameters - File/Folder (V3) ( 2000 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Ziplock Cover with 5x4 size.	Ziplock Cover with 5x4 size.

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

Applicable Drawing Document	<a href="#">View</a>
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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	2000	15

**Quaternary Ammonium Compound Based Surface Cleaner (liquid) (V2) Conforming To IS 14364 ( 60 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Specification	<b>Governing Specification</b>	Conforming to IS 14364
Requirement	<b>Type of Quaternary ammonium compound</b>	Benzalkonium chloride
Packing and Marking	<b>Net Quantity in each container (in Litre)</b>	1 ltr

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	60	15

**Toilet Cleaner Liquid (V3) Conforming To IS 7983 ( 60 pieces )**

तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Specification	<b>Governing Specification</b>	Conforming to IS 7983
Packing and Marking	<b>Quantity per Bottle (in ml)</b>	1000

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	60	15

**Sweeping Broom (V5) ( 30 pieces )**

तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	<b>Type of Broom</b>	Traditional Straw (Coconut) Broom, Soft Bristle (Grass) Broom, Plastic Bristle Broom, Bamboo broom conforming to IS 11100
	<b>Material of Handle/Plug</b>	Plastic, Aluminum, Stainless Steel, Fiberglass, Hardwood/Bamboo, Timber(as per clause 3.2 and 4.3 of IS 11100), No Handle/Plug
	<b>Material of the binding in Bristles</b>	Metal Wire, Nylon or synthetic thread, Cotton or Jute twine, Plastic coated metal wire, Mild Steel Sheet ring as per IS 513, NA (in case of broom with Handle/Plug)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Dimensions	<b>Overall length of the Broom including handle(in cm)</b>	60 cm to < 70 cm, 70 cm to < 80 cm, 80 cm to < 90 cm, 90 cm to < 100 cm, 100 cm to < 110 cm, As per IS 11100

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	30	15

**Air Freshener Liquid (V3) ( 50 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Specification	<b>Type of Air freshener liquid</b>	Spray
	<b>Quantity per Bottle</b>	200 ml
	<b>Fragrance</b>	Rose

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	50	15

**Air Freshener Solid Or Gel (V2) ( 50 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Form of Air freshener	Solid
	Weight per piece (in gram)	48

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Neethu S D	695014,RGCB,JAGATHY THYCAUD PO KERALA	50	15

**Special terms and conditions-Version:1 effective from 24-09-2025 for category Black Lead Pencils (V3) Conforming to IS 1375**

- ISI Mark:** The product may also carry an ISI Mark/Standard Mark as per the BIS standard governing this category. As such Buyers may also opt for ISI marked product while creating BID. In such cases buyer shall verify valid BIS License for the same at the time of evaluation of BID and check ISI marking at the time of receipt of material before issuing CRAC.

**Special terms and conditions-Version:1 effective from 24-09-2025 for category Staplers(V3)**

**1. Note to Sellers:**

**Product catalogue Images uploaded should carry the following informations.**

- Catalogue should be uploaded with the packaging box.
- The product packaging box must clearly display the following details: Throat Depth, Stapling Capacity, Loading Capacity, etc.
- Stapler shall be supplied in the pack condition displaying following details in the packet

**Special terms and conditions-Version:2 effective from 22-01-2025 for category File/Folder (V3)**

**1. Note to Buyers :-**

For printing on the File/Folder as per Buyer's requirement - The buyer shall create the BID and mention the contents to be printed such as Logo, text etc. in the ATC.

**Note to Sellers :-**

- Sellers must declare their catalog price for 1 standard Piece of File/Folder
- The seller shall quote their price during bidding in accordance to the buyer's requirements as per the printing requirements of the buyer

**Special terms and conditions-Version:1 effective from 14-08-2025 for category Toilet Cleaner Liquid (V3) conforming to IS 7983**

- Presently, the products under this category are not covered under mandatory BIS licensing scheme.

Hence, both ISI Marked and non-ISI Marked products may be available in this category. However, if a buyer intends to procure ISI Marked products, buyer may, at his discretion, opt for the same by indicating the requirement in the bid, after taking into account the number of valid licenses issued under the standard. In such cases, buyer shall verify valid BIS License as per the applicable governing standard at the time of evaluation of bid and check the ISI marking on the products at the time of receipt of material before issuing of CRAC.

The valid BIS license status of sellers may be viewed by buyer from the below link.

<https://www.manakonline.in/MANAK/ApplicationLicenceRelatedrpt>

or

[https://www.services.bis.gov.in/php/BIS\\_2.0/bisconnect/knowyourstandards/indian\\_standards/isdetails](https://www.services.bis.gov.in/php/BIS_2.0/bisconnect/knowyourstandards/indian_standards/isdetails)

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. **Generic**

**OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

### 2. **Generic**

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

The Senior Chief Manager(stores),  
BRIC-Rajiv Gandhi Centre for Biotechnology,  
Thycaud PO,  
Poojapura,Trivandrum,  
Kerala,India-695014

### 3. **Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 4. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

### 5. **Generic**

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 7 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

### 6. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

7. **Generic**

**End User Certificate:** Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

8. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

9. **Generic**

**Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

10. **Generic**

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

11. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

12. **Generic**

The successful bidder has to supply all essential accessories required for the successful installation and commissioning of the goods supplied. Besides standard accessories as per normal industry practice, following accessories must be part of supply and cost should be included in bid price:

All the necessary items required

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13. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

14. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

15. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 3 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

16. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

17. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**Additional Terms and Condition.**

You should submit the necessary invoice after getting confirmation of acceptance of product by the end user.

18. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

19. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy

of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने

व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा |/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**